



Penallta House  
Tredomen Park  
Ystrad Mynach  
Hengoed  
CF82 7PG

Tŷ Penallta  
Parc Tredomen  
Ystrad Mynach  
Hengoed  
CF82 7PG

For all enquiries relating to this agenda please contact  
Rebecca Thomas (Tel. 01443 864245; Email: thomar7@caerphilly.gov.uk)

**Date: 15th February 2011**

**PLEASE NOTE THE TIME AND LOCATION**

Dear Sir/Madam,

A meeting of the **Corporate Health and Safety Committee** will be held at **Penallta House, Ystrad Mynach (Sirhowy Room)** on **Monday, 21st February 2011** at **10.00 a.m.** to consider the matters contained in the following agenda.

Yours faithfully,

**Anthony O'Sullivan**  
CHIEF EXECUTIVE

**A G E N D A**

1. Declarations of Interest.
  2. To approve and sign the following minutes:-  
  
Corporate Health and Safety Committee, held on 22nd November 2011 (minutes nos. 1 - 13, on page nos. 1 - 5).
  3. To receive and consider the following reports:-
    - (1) Fire Risk Assessments Presentation;
    - (2) Well-Being Update;
    - (3) HSE Involvement.
  4. To receive and note the following information items\*:-
    - (1) Accident Statistics Report for Quarter 3 October - December 2010;
    - (2) Recent HSE Updates;
    - (3) Refuse & Cleansing Service – Inclement Weather Issues.
- \* *If a member of the Committee wishes for any of the above information items to be brought forward for review at the meeting please contact Rebecca Thomas, 01443 864245, by 10.00 a.m. on Friday, 18th February 2011.*

**Chief Executive: Anthony O'Sullivan**  
**Prif Weithredwr: BSc(Eng), MSc, CEng, FICE, FIHT**

**Circulation:**

Councillors P.C.W. Bailie, P.J. Bevan, Mrs A. Collins, D.T. Hardacre, A.G. Higgs, G.J. Hughes,  
A.J. Pritchard

Trade Union Representatives

And Appropriate Officers